



August 11, 2020

Dear Parents/Guardians and Students,

Back to school is an exciting time for students and families, and as the beginning of the school year quickly approaches, we want to extend a warm welcome back to school and back to the café! Over the past couple months; the District has continued working with the St. Charles County Health Department and the St. Charles County School District Superintendents. A Re-Entry Task Force was created and the plans to come back to school safely were developed.

You can find the reentry materials on our school district website: www.stcharlessd.org/reentry.

Eating a healthy meal not only physically makes us feel better, it helps us emotionally too. Better food equals a better mood and less sickness! Eating is something we all do that brings us together and that we have in common.

Guiding Principles in our Café's:

- Safety
- Anonymity for free/reduced students
- Quality
- Variety
- Friendliness of Staff

Things that will be in place:

- Safety signage posted in all Cafes'
- Increased Safety & Sanitation Practices
- Increased Hand washing
- Masks-Required while preparing, serving, and cashiering meals
- Minimize options to increase speed-offer favorites daily
- Bulk food will all be served individually-no open food bars
- Grab n go food will be fully wrapped or cupped with a lid
- Condiments will be in packets - no bulk condiments

At our cashier stations we are in the process of replacing the pin pads with bar code scanners to avoid students touching the pin pads. The students lunch pin ID will remain the same. The lunch pin ID will be converted into a bar code that can be scanned at the cashier station either by a list or a card.

Once the procedure is finalized with all school principals we will work out all the details to either provide a lunch card with a bar code or a roster at the cash registers. The lunch card and the roster will not reflect the students lunch status so there is no need to be concerned that free or reduced status will be identifiable.

As you know the situation is ever changing and we are committed to continue to be flexible and make any necessary changes to keep the student's and staff's safety our number one priority!

Meal Prices

Low-fat milk is available with all meals. All 8 oz. cartons are \$.60

	Breakfast	Lunch
Paid Student	\$1.90	Elementary: \$2.85 Secondary: \$2.90/\$3.15-MS & HS - \$3.55/\$3.90 HS-only
Reduced	\$.30	\$.40
Adult	\$2.50	\$3.85/\$4.05-MS & HS - \$4.40 HS-only



We have a computerized debit system called Tyler SIS. All ending account balances (positive and negative) remain in the accounts of our system. All students and staff have lunch pin numbers. The number will be converted to a bar code. Students and staff will either be given a lunch card or can simply provide their name to the cashier. Any new students or adults will be given a card at registration, or will simply be found on the roster when they come to the Café.

This system allows you to pay in advance for meals and ala carte foods (milk, juice, chips, etc.). To prevent fraudulent use of student accounts, we have a picture of each student currently in the system. We recommend that all students and adults prepay money on their account for speed of service; however, they will still be able to pay cash on a daily basis as they have in the past. Please log on to <https://sis.stcharlessd.org/STC/Parent> to make payments on line and check the current account balance from August to June.

Money will be deducted from an account when the student/adult uses the account to purchase meals and/or ala carte items. The system will know the meal status of your child (Paid, Reduced or Free) and will deduct the correct amount from the account. Parents will receive notification of low and negative balances via e-mail and automated weekly calls.

All students account balances are held in the system from year to year and school to school. Refunds of more than \$5.00 are mailed to students graduating or leaving the district. You may contact our office for a refund or to discuss a refund for other reasons.

Please complete a meal application to see if your child qualifies for the **Free and Reduced Meal Program**. A new application must be completed and turned into your child's school to continue meal benefits from the previous year, unless you receive notification that your child has been directly certified free this school year. If your child was approved for free or reduced meals at the end of last year the application will expire on October 5, 2020. Please only complete one meal application for all family members. The free and reduced application for the SY 2020 21 is attached for you to complete or you can download the form on the www.stcharlessd.org in English and Spanish.

Mobile Menus are in Your Hands

Nutrislice brings the power of the school menu, nutrition and allergen information right to the palm of your hand! In addition to nutrition information, Nutrislice tells the café menu story with real photos taken by Chartwells chefs in schools, full menu descriptions as well as café event information, nutrition education and food stories helping students connect the foods they eat in the café to its origins and health benefits.

Nutrislice is available online through smartphones the web! Download the free Nutrislice App from the App Store (iOS) or Google Play (Android) and search for your menus or find them on the web: <http://www.stcharles.nutrislice.com>.

Job Opportunities

We are always looking for friendly team members in our Café's. If you find yourself needing some additional income or simply need some time away from home to meet friends and provide a much needed service to our wonderful students please give me a call.

We are here to proudly and safely serve you and your students!

Warm Regards,
Shirley Derby, FMP
Foodservice Director
636-443-4016
Chartwells K12

To learn more about Chartwells K12, visit our website at: www.ChartwellsK12.com