

June 14, 2018

To the Parents/Guardians and Students

The beginning of the school year is approaching, and we want to extend a warm welcome to let you know that Chartwells K-12 and The City of St. Charles School District has exciting plans for your school meal program. School meals remain nutritious, a great value and more satisfying than ever for both students and parents. This year, Chartwells has exciting events and new menu items planned for your child's school cafeteria. Our job is to make sure that we serve healthy, well-balanced meals that students will enjoy eating.

Meal Prices:

Low-fat milk is available with all meals. All 8 oz. cartons are \$.55

	Breakfast	Lunch
Paid Student	\$1.85	Elementary: \$2.65/\$2.90 Secondary: \$2.75/\$3.00-MS & HS - \$3.40/\$3.75 HS-only
Reduced	\$.30	\$.40
Adult	\$2.40	\$3.60/\$3.65-MS & HS - \$3.85/\$4.20 HS-only

We have a computerized debit system called Tyler SIS. All ending account balances (positive and negative) remain in the accounts of our system. All students and staff have an 8 digit pin number to enter at the cash register at each school. Any new students or adults will be given a PIN number at registration, or may call the food service department for their pin number. All students and adults are required to enter their PIN number regardless of meal status or payment method, thus insuring everyone's privacy. Please help your child memorize their number. The PIN will stay the same throughout the remaining years your child is enrolled at The City of St. Charles School District regardless of the school the child is attending. This system allows you to pay in advance for meals and ala carte foods (milk, juice, chips etc.). A list of student names and PIN numbers along with account balances will be available at the orientations held at each school for all students in PK-12th grades. To prevent fraudulent use of student accounts, we have a picture of each student currently in the system. We recommend that all students and adults prepay money on their account for speed of service; however, they will still be able to pay cash on a daily basis as they have in the past. Please log on to <https://sis.stcharlessd.org/STC/Parent> to make payments on line and check the current account balance.

Money will be deducted from an account when the student/adult uses the account to purchase meals and/or ala carte items. The system will know the meal status of your child (Paid, Reduced or Free) and will deduct the correct amount from the account. Low balance letters and negative balance letters will be sent home to elementary students only.

All students account balances are held in the system from year to year and school to school. Refunds of more than \$5.00 are mailed to students graduating or leaving the district. You may contact our office for a refund or to discuss a refund for other reasons.

Please complete a meal application to see if your child qualifies for the **Free and Reduced Meal Program**. A new application must be completed and turned into your child's school to continue meal benefits from the previous year, unless you receive notification that your child has been directly certified free this school year. If your child was approved for free or reduced meals at the end of last year the application will expire on September 27, 2018. The free and reduced application for the SY 2018 19 is attached for you to complete or you can download the form on the www.stcharlessd.org in English and Spanish. **If you have completed the free and reduced meal application on-line please do not complete another application.**



New Menus and Café Spaces

Chartwells K12 chefs and dietitians have been hard at work testing and developing a fresh, new menu for the coming school year designed specifically for The City of St. Charles School District students that include a wide variety of healthy and delicious options. These menus were created using student input from surveys, tastings and everyday conversations as well as local food trends, flavors and produce. Be on the lookout at SCHS for a newly renovated cafeteria serving area and we welcome our new Early Childhood Center for our 3-5 year olds!

Other Information:

Our mission is to serve nutritious, well-balanced meals that appeal to our students and school community and we are committed to providing the best food options and nutrition education for your child. To learn more about Chartwells, visit our website at www.stcharlessd.org or www.eatlearnlive.com. We're excited about our continued partnership with The City of St. Charles School District and will provide a great program while becoming part of the St. Charles community.

Please feel free to contact us at any time at 636-443-4016 or e-mail sderby@stcharlessd.org.

Warm Regards,

Shirley Derby
Foodservice Director
Chartwells K-12
@ The City of St. Charles School District



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eat. learn. live.