



## Saint Charles West High School COMMENCEMENT ETIQUETTE



*The ceremony doors will be opened to guests at 1:00PM*

*Guests are encouraged to arrive early and allow ample time to find both parking and seating.*

*Guests are asked to use the main entrance of the building.*

*Guests will not be allowed in the graduate holding area (auxiliary gymnasium) at any time.*

*Only guests needing special seating accommodations will be permitted on the mezzanine.*

*Due to safety issues, strollers and baby carriers will not be allowed in the gymnasium.*

*Balloons, gifts, gift bags, and large floral bouquets should remain outside of the gymnasium.*

*Confetti, noisemakers, or air horns are strictly prohibited from usage.*

*Guests are asked to refrain from the use of all electronic devices.*

*Guests are asked to refrain from bringing food or beverages into the gymnasium.*

*Guests are asked to stand until ALL GRADUATES HAVE PROCESSED INTO THE GYMNASIUM.*

*Guests are asked to refrain from blocking aisles and passageways.*

*Guests are asked to remain seated for the duration of the ceremony.*

*Guests will not be allowed on the gymnasium floor while the graduates are present.*

*Guests will not be permitted to join the graduates in line in order to take photographs.*

*Guests are asked to stand until ALL GRADUATES HAVE RECESSED OUT OF THE GYMNASIUM.*

*During the announcement of graduates, guests are asked to be considerate by not excessively shouting, standing, or otherwise disrupting the ceremony for an extended period of time. We ask that you express your excitement in ways that will not prevent other guests from either seeing or hearing the name of their graduate. It is our belief that each one of our graduates and their families deserve equal respect.*

**SAINT CHARLES WEST HIGH SCHOOL IS A NON-SMOKING CAMPUS.**

### **MANDATORY REHEARSAL**

Thursday, May 30, 2019  
9:00AM - 11:30AM

### **COMMENCEMENT EXERCISES**

Sunday, June 02, 2019  
2:00PM